

Citizen Board Member
Teleconference
“Making a Difference in Your Community”

**ADVISORY
COMMITTEE
FUNCTIONS**

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The principal functions of the advisory committee are to advise and make recommendations to the parks & recreation director, manager of the local government, and the governing body.



The advisory committee should perform many of the same functions as a commission, except that it does not have the decision-making authority of a commission.



The advisory committee does not get involved in the selection process of the director. It may make recommendations and give advise on hiring decisions and staffing needs.



Some of the basic functions of the advisory park recreation committee include:



Investigate and determine the community's recreational needs and interests for facilities and programs and make recommendations to meet those needs.



To communicate those identified needs to the governing body, manager, and the park & recreation director.



To interpret the community recreation programs and facility needs to public officials and the general citizenship.



To help secure and advocate for a comprehensive master plan and other studies regarding the development of an adequate system of parks, facilities, and recreation programs.



To recommend and advise on the acceptance of any grant, gift, bequest or donation, any personal or real property made available for park and recreation purposes.

To serve as a forum for the introduction of new and innovative ideas, concepts, programs, policies, and procedures.





To generally enlist favorable public opinion of and support for park and recreation services through involvement with community and neighborhood groups.



To assist in matters relating to maintaining the highest standard in park and recreation leadership and in the quality of program service.



To assist in developing cooperative arrangements with other organizations and private groups, when it furthers the objectives of providing more and varied kinds of park and recreation programs and facilities for the citizens of the community.

To advise and assist in preparation of park & recreation department budget.





To assist the park & recreation department in recruiting voluntary leadership staff to work with programs and activities.



To assist the park & recreation staff in evaluating recreation programs and activities and in developing programs priorities.

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