

# 1-Page Grant Project Planning Worksheet

<b>1</b>	In <b>one</b> sentence, summarize your project idea. <b>What</b> will you do? <b>When?</b> With <b>whom</b> ? <b>Where?</b> For <b>what?</b> <b>Why?</b>	
<b>2</b>	<b>Who are you</b> as an organization? <b>What is your mission or purpose?</b>	
<b>3</b>	Describe the <b>specific need or issue</b> in your community that your proposed project addresses.	
<b>4</b>	<b>What specific goals</b> will you achieve in your community as a direct result of your work?	
<b>5</b>	<b>What methods</b> will you will need to bring these goals to fruition?	
<b>6</b>	<b>Who else</b> has a vested interest in working with you as collaborators on this issue or opportunity?	
<b>7</b>	<b>How will you evaluate success? What information, tools, or data</b> will you use to make these evaluations?	
<b>8</b>	<b>What resources</b> do you need for this work? <i>(Skills, labor, equipment, training, supplies, services, etc.)</i>	
<b>9</b>	<b>What is the estimated total cost?</b> How is this cost broken down?	
<b>10</b>	<b>What broad categories of community needs or opportunities</b> does your project address?	